

AGENDA

WORK SESSION

APRIL 13, 2015

6:00 P.M.

CONVENING OF THE COUNCIL:

Discussion items:

1. **Sound System quotes**
2. **Proposed Alcohol Ordinance Amendments**
3. **Proposed Senior Center Use Agreement**
4. **Piano**
5. **Deferred Compensation Plan**
6. **Clock Tower Dedication Date**
7. **Approval of Zoning Map**
8. **Approval of Consent Agenda for the April 20, 2015 Council Meeting**

ENTER INTO EXECUTIVE SESSION:

ADJOURNMENT OF WORK SESSION:



The MAGNUM Companies, Ltd.
 205 Armour Dr NE
 Atlanta, GA 30324
 Ph: (404) 872-0553
 Fax: (404) 875-5629

QUOTE # DES 15746-1

www.magnumco.com

DES 15746-1

JOB FOR:		Order Status: Inquiry Sales Person: Paul Mitchell	DELIVERY ADDRESS:	
MAGNUM QUOTES 205 ARMOUR DR NE ATLANTA, GA 30324 ATTENTION: NEW CUSTOMER			485 Grayson Parkway Grayson, GA 30017	
PHONE: (404) 872-0553 FAX: (404) 875-5629 EMAIL:		PO:	JOB SITE:	
		CUSTOMER #:	ROOM: City Of Grayson	
		TERMS: COD	CONTACT:	
			PHONE:	

ORDER DATE & TIME: MAR 13 15 8:17PM	Del/PU DATE & TIME:	Install DATE & TIME: APR 27 15	DELIVERY VIA:
Show DATE & TIME:	Strike DATE & TIME:	PU/Return DATE & TIME:	RETURN VIA:

JOB DESCRIPTION: City Of Grayson Community Room Audio Only

RESALE ITEMS

Qty	Description	Unit Price	Total
8	JBL COnTrol 47C/T Speaker	\$ 225.40	\$ 1,803.20
2	JBL Control 40CS/T Sub	\$ 315.00	\$ 630.00
1	JBL CSM14 4ch Mixer	\$ 336.00	\$ 336.00
1	Crown CDI 1000 Amp	\$ 665.00	\$ 665.00
1	DBX Drive Rack PA2+ DSP	\$ 320.00	\$ 320.00
1	Shure GLX-D24/SM58 w/spare battery	\$ 548.00	\$ 548.00
1	Denon DBT 1713UD Blu Ray Player	\$ 525.00	\$ 525.00
1	Lot of Audio Cable and Connectors	\$ 500.00	\$ 500.00
1	Middle Atlantic DWR 10-30 Wall Rack	\$ 552.00	\$ 552.00
1	Middle Rack Accesories	\$ 400.00	\$ 400.00
1	Rack Mount I-Pod connection Panel	\$ 125.00	\$ 125.00

Resale Items Subtotal \$ 6,404.20

LABOR

Qty	Personnel	Duration	Rate	OT Hours	OT Rate	Total
APR 27 15						
2	Audio Engineer-Installation	10.00 Hr(s)	\$ 75.00			\$ 1,500.00
APR 28 15						
2	Audio Engineer-Installation	10.00 Hr(s)	\$ 75.00			\$ 1,500.00

Labor Subtotal \$ 3,000.00

MISC ITEMS

Qty	Description	Unit Price	Total
1	Design Fee	\$ 350.00	\$ 350.00
1	Shipping	\$ 800.00	\$ 800.00
Misc Items Subtotal			\$ 1,150.00

RESALE TOTAL: \$6,404.20
LABOR TOTAL: \$3,000.00
MISC TOTAL: \$1,150.00
DEL & PICK-UP: \$250.00
TAX TOTAL: \$ 399.25
TOTAL: \$11,203.45

Customer Printed Name _____ **Date** _____

Customer Signature _____



The MAGNUM Companies, Ltd.
 205 Armour Dr NE
 Atlanta, GA 30324
 Ph: (404) 872-0553
 Fax: (404) 875-5629

QUOTE # DES 15746-2

www.magnumco.com

DES 15746-2

JOB FOR:		DELIVERY ADDRESS:	
MAGNUM QUOTES 205 ARMOUR DR NE ATLANTA, GA 30324 ATTENTION: NEW CUSTOMER PHONE: (404) 872-0553 FAX: (404) 875-5629 EMAIL:		Order Status: Inquiry Sales Person: Paul Mitchell PO: CUSTOMER #: TERMS: COD	485 Grayson Parkway Grayson, GA 30017 JOB SITE: ROOM: City Of Grayson CONTACT: PHONE:

ORDER DATE & TIME: MAR 13 15 8:41PM	Del/PU DATE & TIME:	Install DATE & TIME: APR 27 15	DELIVERY VIA:
Show DATE & TIME:	Strike DATE & TIME:	PU/Return DATE & TIME:	RETURN VIA:

JOB DESCRIPTION: City Of Grayson Community Room Audio Only

RESALE ITEMS

Qty	Description	Unit Price	Total
8	JBL Control 47C/T Speaker	\$ 225.40	\$ 1,803.20
2	JBL Control 40CS/T Sub	\$ 315.00	\$ 630.00
1	JBL CSM14 4ch Mixer	\$ 336.00	\$ 336.00
1	Crown CDI 1000 Amp	\$ 665.00	\$ 665.00
1	DBX Drive Rack PA2+ DSP	\$ 320.00	\$ 320.00
1	Shure GLX-D24/SM58 w/spare battery	\$ 548.00	\$ 548.00
1	Denon DBT 1713UD Blu Ray Player	\$ 525.00	\$ 525.00
1	Lot of Audio Cable and Connectors	\$ 500.00	\$ 500.00
1	Middle Atlantic DWR 10-30 Wall Rack	\$ 552.00	\$ 552.00
1	Middle Rack Accesories	\$ 400.00	\$ 400.00
1	Rack Mount I-Pod connection Panel	\$ 125.00	\$ 125.00
1	NEC NP-P451W HD Projector	\$ 2,020.00	\$ 2,020.00
1	Chief CMS445 White drop ceiling plate	\$ 184.00	\$ 184.00
1	Chief RPAUW Projector Mount	\$ 171.00	\$ 171.00
1	FSR Flex LT150 3.5" Touch Wall Panel	\$ 800.00	\$ 800.00
1	FSR Flex LT300 Control System	\$ 900.00	\$ 900.00
1	Lot of Video Cable and Connectors	\$ 600.00	\$ 600.00
1	Custom HDMI Wall Input Panel	\$ 200.00	\$ 200.00

Resale Items Subtotal \$ 11,279.20

LABOR

Qty	Personnel	Duration	Rate	OT Hours	OT Rate	Total
APR 27 15						
2	Audio Engineer-Installation	10.00 Hr(s)	\$ 75.00			\$ 1,500.00
2	Video Engineer-Installation	10.00 Hr(s)	\$ 75.00			\$ 1,500.00
APR 28 15						
2	Audio Engineer-Installation	10.00 Hr(s)	\$ 75.00			\$ 1,500.00
1	Programmer-Installation	10.00 Hr(s)	\$ 75.00			\$ 750.00

Labor Subtotal \$ 5,250.00

MISC ITEMS

Qty	Description	Unit Price	Total
1	Design Fee	\$ 900.00	\$ 900.00
1	Shipping	\$ 1,100.00	\$ 1,100.00
Misc Items Subtotal			\$ 2,000.00

RESALE TOTAL: \$11,279.20
LABOR TOTAL: \$5,250.00
MISC TOTAL: \$2,000.00
DEL & PICK-UP: \$350.00
TAX TOTAL: \$ 697.75

TOTAL: \$19,576.95

Customer Printed Name _____ **Date** _____

Customer Signature _____

ORDINANCE TO AMEND ALCOHOL PROVISIONS OF THE CITY CODE TO
AUTHORIZE WINE/BEER TASTING IN SPECIFIED ESTABLISHMENTS

The City Council of the City of Grayson hereby ordains that Chapter 6. Alcoholic Beverages of the Code of Ordinances of the City of Grayson, Georgia shall be amended and updated as follows:

By adding a new Section, Section 6-197, to be entitled Wine/beer tasting license, which shall read and appear as follows:

Sec. 6-197. – Wine/beer tasting license.

(a) A wine/beer tasting license for the purposes of this section shall be limited to entities possessing a duly issued and valid retail wine license, retail beer license or both. Those entities shall be eligible to apply for a wine/beer tasting license to provide samples of wine and/or beer offered for sale at retail in the establishment to customers under the conditions set forth in this section. A license may only be granted for the specific type or types of samples (wine only, beer only, wine and beer) for which the applicant holds a valid retail license from the City.

(b) Wine and/or beer sampling shall be on limited occasions, shall not be part of the core operations of the establishment, and shall be offered in conjunction with education classes and sampling designed to promote wine or beer appreciation and education.

(c) Samples shall not exceed two (2) ounces and no customer shall consume more than eight (8) ounces in any two-hour period.

(d) The educational classes shall not exceed two (2) consecutive hours. All conditions of sampling set forth in this section shall apply to such classes.

(e) Wine and beer bottles shall be opened by the licensee or an employee only, and samples shall be poured only by the licensee or an employee.

(f) No open containers of wine or beer shall be removed from the licensed premises.

(g) Such sampling and tasting is permitted within the enclosed portion of the premises only.

(h) The annual fee for a wine/beer tasting license shall be two hundred dollars (\$200.00). Said tasting license need only be applied for once and shall automatically renew when said retail wine license or retail beer license is renewed, provided, however, that the city may revoke or suspend such tasting license and/or impose such conditions on its operation at the city's discretion for violations of this Code or in furtherance of the health, safety, and welfare of the city's inhabitants.

(i) Wine and beer tastings on Sundays are prohibited.

Secs. 6-197—6-220. Reserved.

By adding a new Section, Section 6-362, to be entitled Wine/beer tasting license, which shall read and appear as follows:

Sec. 6-362. – Wine/beer tasting license.

(a) A wine/beer tasting license for purpose of this section shall be limited to entities possessing a duly issued and valid retail wine license, retail beer license or both. Those entities shall be eligible to apply for a wine/beer tasting license to provide samples of wine and/or beer offered for sale at retail in the establishment to customers under the conditions set forth in this section. A license may only be granted for the specific type or types of smapel (wine only, beer only, wine and beer) for which the applicant holds a valid retail license from the City.

(b) No wine and/or beer tasting shall be conducted at any location where distilled spirits are sold by the package. Any wine and/or beer tasting occurring on the premises of a business possessing a retail wine license or retail beer license shall be limited to a confined area with single means of ingress and egress into such area. The applicant's proposed measures to segregate the wine/beer tasting area along with proposed staffing and oversight shall be submitted to and approved by the city clerk.

(c) An eligible licensee may petition the city for a wine/beer tasting license provided it meets all present requirements of the city's alcohol beverage ordinance and presently maintains a valid retail wine license or retail beer license or both. A wine/beer tasting license shall allow the license holder to offer or sell wine and/or beer samples only if offered or sold in connection with an instructional or educational promotion.

(d) A wine/beer tasting license is intended to allow such activity on a limited basis and shall not be part of the core operations of such establishment or occur on a daily basis. A wine/beer tasting license shall be subjected to all other laws, rules and regulations of the city and state, including Wine Tasting rules of the Georgia Department of Revenue and is subject to license revocation for violation thereof.

(e) Samples shall not exceed two (2) ounces and no customer shall consume more than eight (8) ounces in any two-hour period.

(f) The appreciation and education classes shall not exceed two (2) consecutive hours. All conditions of sampling set forth in this section shall apply to such classes.

(g) Wine and beer bottles shall be opened by the licensee or an employee only, and samples shall be poured only by the licensee or an employee.

(h) No open containers of wine or beer shall be removed from the licensed premises.

(i) Such sampling and tasting is permitted within the enclosed and separate portion of the premises only.

(j) The annual fee for a wine/beer tasting license shall be two hundred dollars (\$200.00). Said tasting license need only be applied for once and shall automatically renew when said retail wine license or retail beer license is renewed, provided, however, that the city may revoke or suspend such tasting license and/or impose such conditions on its operation at the city's discretion for violations of this Code or in furtherance of the health, safety, and welfare of the city's inhabitants.

(k) Wine and beer tastings on Sundays are prohibited.

Secs. 6-363–6-380. Reserved.

It is so ordained this ____ day of April, 2015.

Those voting in favor:

Those voting in opposition:

ATTEST:

Laura Paul-Cone, City Clerk

The following are the requirements for usage of the Senior Center.

1. NO SMOKING and NO ALCOHOL is permitted in the building or on City grounds.
2. All chairs, tables, and all other equipment should remain in the Center at all times.
3. The kitchen area may be used but must be returned to its previous condition.
 - The coffee machine, refrigerator, stove, oven, dishwasher and microwave are available for use.
 - Trash bags (in pantry), Cleaning Supplies (in Janitor closet) are available for use.
 - No other supplies should be used.
 - DO NOT TURN THE ICE MAKER OFF!
4. At the conclusion of the event and before leaving the Center:
 - All kitchen items must be washed and put away;
 - All trash is to be removed from the facility kitchen and restrooms. There are trash cans outside the side door (door closest to the kitchen).
 - All floors must be swept and any spills must be mopped up.
5. The Senior Center is available to approved Senior Adult Groups and Civic organizations. No children are allowed at the meetings approved for the Sr. Center.
6. No items shall be taped or tacked to any wall or other surface.
7. The Senior Center **shall not** be used for private parties such as weddings, anniversary parties, birthday parties, family reunions, wedding showers, baby showers, direct sale product distribution parties (Amway, Avon, Tupperware, etc) or any event deemed unsuitable for the facility. No fundraising events or sales of products by individuals.
8. Users of the Senior Center shall indemnify and hold harmless the City of Grayson, the Grayson Senior Center, and their directors, officers, employees, and agents from any and all claims, damages, liabilities, fines and expenses, including without limitation, court costs, and attorney's fees, in any matter arising out of the actions or omissions of the Users of the Senior Center, including, but not limited to, injury to persons or property. Any damages to the facility or equipment occurring during the use of the facility and the resulting cost of replacement or repair will be the responsibility of the undersigned.
9. Only Homeowner Associations and Senior Adult Church Groups **within the city limits** are allowed the use of the Senior Center.
10. The key pad code must be picked up by 3:00 PM for weekend uses and by 4:30 PM for weekday evening uses. If the key pad code is not picked up the event will not take place. No representative of the City will come to unlock the door. Maximum capacity of 75 persons.

I, the undersigned, understand the above policies and will inform all participants about these policies. I agree that our group will follow these policies.

Event/Group _____

Date(s) of use: _____ Time: _____

Representative name _____

Address _____

Email address: _____

Phone _____

Representative's signature: _____

I understand that I am responsible for unlocking and then relocking the building and that failure to do so will result in the group not being able to reserve the building for future use. This only applies to groups that meet outside the regular City Hall hours.

Signature: _____

CITY OF GRAYSON
Profit & Loss

March 2015
Mar 15

Income

31.1000 · PROPERTY TAXES	953.96	
31.1310 · MOTOR VEHICLE TAX	1,857.90	
31.1600 · INTANGIBLE TAX	614.17	
31.1700 · UTILITY FRANCHISE FEES	203.69	
31.2000 · ENERGY EXCISE TAX	65.39	
31.4200 · ALCOHOL TAX	15,317.93	
31.6100 · OCCUPATION TAX	6,575.00	
31.6200 · INSUR. FEES & LICENSE TAX	240.00	
32.2200 · PERMITS	58,539.00	
32.2230 · SIGN PERMIT FEE	100.00	
36.1100 · INTEREST INCOME	242.19	
38.900 · MISCELLANEOUS REVENUES-GENERAL	76.22	Veterans memorial overage
60801 · TRANSFER TAX	220.75	
61004 · NPDES FEES	292.00	Benton House
61020 · REFUNDS	105.38	Return of park TP- wrong size

Total Income

85,403.58

Gross Profit

85,403.58

Expense

LMIG Disbursement	64,442.48	Deposited to SPLOST
51.1100 · SALARY	12,403.84	
51.2600 · PAYROLL TAXES	1,954.92	
52.1200 · LEGAL AND ACCOUNTING	7,576.00	
52.2110 · SANITATION	9,320.49	
52.2130 · CUSTODIAL ETC.	950.83	
52.2140 · LAWN CARE ETC.	10,193.25	Reg + Tree Maintenance
52.3300 · LEGAL ADVERTISING	80.00	
52.3600 · DUES AND SUBSCRIPTIONS	786.41	IT, Chamber, PO Box
52.3700 · EDUCATION & TRAINING	750.00	AW classes
53.1100 · SUPPLIES	711.05	Various
53.1200 · UTILITIES	1,986.54	
53.1231 · STREET LIGHTS	6,117.49	
53.1540 · PHONE	515.68	
53.1600 · SMALL EQUIPMENT	448.88	LPC printer, copier
53.1700 · COMMUNITY RELATIONS	1,711.92	Gw. C & B , post cards
54.1400 · STREET REPAIRS	24.43	
54.2500 · BUILDING MAINT.	764.00	Maint. Contract, A & H repair
57.5100 · BANK SERVICE CHARGE	10.00	Re-deposit of returned check
7000 · PLANNING AND DEVELOPMENT	12,847.00	
7050 · CODE ENFORCEMENT EXPENSE	54.49	Certified letters
7150 · SECURITY PATROL	7,406.72	
7200 · Non-Reim. Planning and Dev.	8,190.00	
7500 · MS4-STORMWATER	15,277.00	yearly fee to county
7900 · PUBLIC WORKS	128.25	Dumpster rental

Total Expense

164,651.67

Net Income

-79,248.09

**OFFICIAL MINUTES
CITY OF GRAYSON
WORK SESSION
MARCH 9, 2015**

ATTENDANCE: Mayor Allison Wilkerson, Council members Linda Jenkins, Laurie Anderson, James Gillespie and Trenton Arnold. City Planner, Steve Sappington. Community Development Director, Gail Lane. City Administrator, Laura Cone.

Mayor Wilkerson called the meeting to order at 6:00 PM on Monday, March 9, 2015.

Mayor Wilkerson welcomed Major Jones of the Gwinnett County Police Department. Major Jones addressed the mayor and council with an update on criminal and gang activity within the city limits.

The following items were discussed in the Work Session:

1. HVAC Maintenance Contract- Mayor Wilkerson explained that it is time to renew the Maintenance contract which was bid in 2014. Item to be placed on the Consent Agenda 3/16/15.
2. Catering Ordinance- Discussion regarding the provisions of the ordinance. Laura Cone to ask City Attorney for clarification of Section 6-381 (b) (2). Item to be placed on Consent Agenda 3/16/15.
3. Code Enforcement Ordinance- Discussion regarding Section 22-38 regarding appeals. Laura Cone to ask City Attorney to modify. Item to be placed on regular agenda for 3/16/15 meeting for discussion prior to adoption.
4. Sale of City-Owned Property Policy- No questions. Item to be placed on Consent Agenda 3/16/15.
5. Main Street Memorandum of Agreement- Mayor Wilkerson explained that the Memorandum of Understanding will be required yearly as part of the Main Street Georgia program. Item to be placed on Consent Agenda 3/16/15.
6. Gwinnett Clean and Beautiful Environmental Address- Mayor Wilkerson stated that the city has been asked to sponsor a table at the May 19, 2015 Gwinnett Clean and Beautiful Environmental address which can be paid for out of Community Relations. Ms. Wilkerson recommended the Gold Sponsorship for \$1500 which will be a table of 8 city officials and 2 student leaders from Grayson High School. Item to be placed on Consent Agenda 3/16/15.
7. Christmas Tree/ Topper Purchase- Mayor Wilkerson went over the quote for \$4500 from Display Sales and explained that instead of purchasing additional pole decorations this year she suggests purchasing a Christmas Tree for the passive park site across from the Clock Tower site. Ms. Wilkerson stated that the also includes 2 LED lighted tree toppers which will be for the tree at the passive park area and the tree in the park. Item to be placed on Consent Agenda 3/16/15
8. Extend Moratorium on Used Car Sales Lots- Mayor Wilkerson explained that the necessary revisions to the zoning ordinance have not been made so the Moratorium will be extended. Item to be placed on Consent Agenda 3/16/15.
9. Grayson Day Mail-Out/Event Schedule Postage- Mayor Wilkerson explained that each year the Grayson Day Mail-Out also contains the city event schedule so the cost is divided between the Grayson Day account and the General Operating account with the city paying for the postage, which will be approximately \$460.00. Item to be placed on Consent Agenda 3/16/15.
10. Proposal for Tree Maintenance- Discussion regarding tree maintenance which is done each year prior to Grayson Day. Cost estimation \$5410. Item to be placed on Consent Agenda 3/16/15.

**OFFICIAL MINUTES
CITY OF GRAYSON
WORK SESSION
MARCH 9, 2015**

11. Appointments for Boards and Commissions- Mayor Wilkerson stated that she has tried to contact each board member but has not been able to reach them all. Item to be placed on regular agenda for 3/16/15.

- Planning and Zoning Commission
 - To succeed John West, David Cloud and Dan Sosebee
- Board of Appeals
 - To succeed Mark Wirt, Dan Sosebee and Mary Jeanette Weed
- Code Enforcement Board
 - To replace Leonard Smith
 - To succeed Richard Parker, Michael Sutton and Burton May

12. Paving RFPs for Herring Ridge and Rosewood- Mayor Wilkerson showed the council a bid for the resurfacing of Brannan Boulevard from 2013 and stated that the low bidder, E.R. Snell has stated that they can't honor a bid from 2 years ago and also explained that the scope of the project has changed. Discussion regarding asking the low bidder for Herring Ridge and Rosewood to add to their project or re-bidding the project. Steve Sappington stated he would ask the city attorney about the options but that he would also prepare and RFP for the 3/16/15 meeting.

Pre-qualified contractors:

- Sunbelt Asphalt Surfaces, Inc.
- HEH Paving, Inc.
- Allied Paving Contractors, Inc.
- Pittman Construction Company

Steve Sappington explained the process for prequalifying and opening of the bids and stated that Pittman was the lowest, most responsive, qualified bid so he recommends awarding the contracts for Herring Ridge and Rosewood (two contracts) to Pittman who would like to begin on May 1st, 2015. Item to be placed on regular agenda for 3/16/15.

13. Approval of Consent Agenda for the March 16, 2015 Council Meeting- Motion made by Trenton Arnold to approve items 1, 2, 4, 5, 6, 7, 8, 9 and 10 plus the February Minutes and Financials to be placed on the Consent Agenda. Seconded by James Gillespie. Arnold, Gillespie, Anderson and Jenkins voted in favor.

Trenton Arnold stated that Mayor Pro-Tem needs to be appointed. Item to be placed on regular agenda for 3/16/15.

Linda Jenkins announced that she will not attend the March 16, 2015 City Council meeting because she will be at Grayson High School awarding a scholarship.

Motion to adjourn at 7:31 PM made by Laurie Anderson. Seconded by James Gillespie. Anderson, Gillespie, Arnold and Jenkins voted in favor.

Laura Cone, City Administrator

Allison Wilkerson, Mayor

**OFFICIAL MINUTES
CITY OF GRAYSON
REGULAR COUNCIL MEETING
MARCH 16, 2015**

ATTENDANCE: Mayor Allison Wilkerson, Council members James Gillespie, Laurie Anderson, and Trenton Arnold. Gail Lane, Community Development Director. Steve Sappington, City Planner. Lee Thompson, City Attorney. Laura Cone, City Administrator.

The Meeting was called to order at 7:00 PM on Monday, March 16, 2015. Ayubu Hashiguchi, Youth Pastor, Grayson United Methodist Church led the invocation. Mr. Hashiguchi announced that GUMC has raised in excess of \$10,000.00 in their campaign to provide Malaria vaccinations.

AGENDA:

Mayor Wilkerson stated that she is calling an Executive Session at the end of the council meeting. Motion made by Laurie Anderson to approve the agenda as modified to add Executive Session. Seconded by Trenton Arnold. Anderson, Gillespie and Arnold voted in favor.

CITIZEN INPUT:

Jeff Monk, 898 Grayson Parkway

Mr. Monk expressed concern over the recent news of gang activity in Grayson. Mayor Wilkerson assured Mr. Monk that the city is in contact with the Gwinnett County Police Department and that Major Jones of GCPD attended the March work session to inform the city of the actions they had taken. Mayor Wilkerson stated that she is confident in GCPD to effectively handle the situations.

Trenton Arnold reiterated that the Southside Precinct of GCPD is in communication with the Mayor and encouraged Mr. Monk to attend the city work sessions on the second Monday of the month.

Mr. Monk expressed concern over illegal activity in The Heritage subdivision, which backs up to his property. Laurie Anderson encouraged Mr. Monk to reach out to The Heritage HOA. Discussion regarding ways to stop activity and prevent future incidents.

Mayor Wilkerson encouraged Mr. Monk to go to the onsite sales agent at The Heritage and let them know of the activity.

Trenton Arnold stated that involved citizenry will help prevent future incidents.

Mayor Wilkerson recognized and thanked Kevin Brooks for the completion of the Veterans Memorial in the Grayson Community Park. Mr. Brooks addressed the council stating that the project took a combined effort of 200 service hours and the memorial contains bricks with the names of fifty Veterans.

**OFFICIAL MINUTES
CITY OF GRAYSON
REGULAR COUNCIL MEETING
MARCH 16, 2015**

Mr. Brooks stated that he had raised \$2200.00 for the project and presented the left-over funds in the amount of \$76.22 to the city and asked that the money be used to place sod around the pavers.

CONSENT AGENDA:

Motion made by James Gillespie to approve the following items on the Consent Agenda:

- Approval of the Minutes of the February 2015 Work Session and Regular Council Meeting.
- Approval of the February 2015 Financial Reports.
- Approval of renewal of HVAC Maintenance Contract with Edens Heating and Cooling at a cost of \$600/year.
- Approval of Amendment to the Alcohol Ordinance to include catering provisions and guidelines.
- Approval of Sale of City-Owned Property Policy.
- Approval of Authorization for Mayor Wilkerson to sign the Main Street Memorandum of Understanding.
- Approval of expenditure for city to be a Gold Sponsor for \$1500/table at the Gwinnett Clean and Beautiful Environmental Address.
- Approval of expenditure for 15-foot Christmas Tree and two (2) 3-foot LED toppers at a cost of \$4500.
- Approval of Moratorium on Used Car Sales lots to be extended until September 21, 2015.
- Approval of expenditure of approximately \$460 for postage for the Grayson Day Mail-Out to be paid for out of the Community Relations line item.
- Approval of expenditure of \$5410 for park tree maintenance.

Seconded by Laurie Anderson. No discussion. Anderson, Gillespie and Arnold voted in favor.

NEW BUSINESS:

Code Enforcement Ordinance

Motion made by Laurie Anderson to adopt the amendment to the Code Enforcement Ordinance. Seconded by Trenton Arnold. No discussion. Anderson, Arnold and Gillespie voted in favor.

Boards and Commissions

Mayor Wilkerson stated that all of the candidates in the positions that were up for reappointment agreed to serve again and that she is recommending Debbie Fain to replace Leonard Smith on the Code Enforcement Board. Ms. Wilkerson stated that Ms. Fain is a resident of Windsor Creek as well as a business owner in the city limits.

**OFFICIAL MINUTES
CITY OF GRAYSON
REGULAR COUNCIL MEETING
MARCH 16, 2015**

Motion made by Laurie Anderson to appoint the following:

- **Planning and Zoning Commission**
 - **John West, David Cloud and Dan Sosebee**
- **Board of Appeals**
 - **Mark Wirt, Dan Sosebee and Mary Jeanette Weed**
- **Code Enforcement Board**
 - **Debbie Fain, Richard Parker, Michael Sutton and Burton May**
- **Mayor Pro-Tem**
 - **Trenton Arnold**

Seconded by James Gillespie. Anderson and Gillespie voted in favor. Arnold abstained.

Road Resurfacing Contract

Motion made by James Gillespie to adopt a Resolution to award the construction contract for the resurfacing of Rosewood Trail and Herring Ridge Subdivisions to the lowest and best bidder, Pittman Construction. Seconded by Trenton Arnold. Gillespie, Arnold and Anderson voted in favor.

RFP for Resurfacing of Brannan Boulevard

Steve Sappington explained that the project had been previously bid out and awarded but was delayed and since that time the scope of the project has changed so it is necessary to bid the project again. Discussion regarding firetrucks and large truck using the road and LMIG funds. Motion made by Laurie Anderson to approve the RFP for the resurfacing of Brannan Blvd. Seconded by James Gillespie. Anderson, Gillespie and Arnold voted in favor.

REPORTS:

Steve Sappington presented the City Planner report.

Trenton Arnold asked who would be responsible for approving a decel lane on Highway 20 at the Beverage Superstore. Mr. Arnold added that due to the level of traffic and potential for accidents it is very dangerous. Steve Sappington stated that he would look into the GDOT approval of the project. Mr. Sappington stated that a decel lane must not have been required. Mr. Arnold said it needs to be revisited. Mr. Sappington to speak to GDOT.

Gail Lane reported:

- 5 art classes have been scheduled for March with more being added in April.
- 20 artists have expressed interest in showcasing their art.
- Easter Egg Hunt (joint effort between several churches and the city) will be held on April 4th.
- Main Street is working on walkable community initiatives and that a bicycle group meets at the Coffee House on Monday and Tuesday each week prior to their ride.
- Dinner and Music in the Park on April 18. Lanier Jazz will perform and local restaurants will be set up to sell food.
- May will be Digital History Month.
- Farmers Market will start on June 3rd.
- All information is on the website as well as Pinterest and Facebook.

**OFFICIAL MINUTES
CITY OF GRAYSON
REGULAR COUNCIL MEETING
MARCH 16, 2015**

James Gillespie asked if the STOP sign issue Major Jones mentioned at the work session has been resolved. Mayor Wilkerson stated that the city needs to have an audit of all street signs to make sure they are in compliance with the uniform traffic codes. Discussion regarding street sign compliance.

Laura Cone reported that Grayson Day applications continue to be submitted.

Motion made by Trenton Arnold to enter into Executive Session at 7:50 PM. Seconded by James Gillespie. Arnold, Gillespie and Anderson voted in favor.

EXECUTIVE SESSION:

Attendance: Mayor Allison Wilkerson, Council Members Laurie Anderson, Trenton Arnold and James Gillespie. City Attorney, Lee Thompson. City Administrator Laura Cone.

Discussion regarding the possible acquisition of property. City Attorney, Lee Thompson, directed to run a title search of the subject property. No further action or discussion.

Motion to adjourn the Executive Session and return to Regular Council Meeting at 8:54 PM made by James Gillespie. Seconded by Laurie Anderson. Gillespie, Anderson and Arnold voted in favor.

REGULAR COUNCIL MEETING:

Attendance: Mayor Allison Wilkerson, Council Members Laurie Anderson, Trenton Arnold and James Gillespie. City Attorney, Lee Thompson. City Administrator Laura Cone.

Motion made by Laurie Anderson to hold a Special Called Meeting on Monday, March 23, 2015 at 5:00 PM. Seconded by James Gillespie. Anderson, Gillespie and Arnold voted in favor.

ADJOURNMENT:

Motion made by Trenton Arnold to adjourn at 9:00 PM. Seconded by James Gillespie. Arnold, Gillespie and Anderson voted in favor.

Laura Paul-Cone, City Administrator

Allison Wilkerson, Mayor

**OFFICIAL MINUTES
CITY OF GRAYSON
SPECIAL CALLED COUNCIL MEETING
MARCH 23, 2015**

ATTENDANCE: Mayor Allison Wilkerson,, Council members James Gillespie, Laurie Anderson, Linda Jenkins and Trenton Arnold. Laura Cone, City Administrator. Lee Thompson, City Attorney.

The Special Called Meeting convened at 5:02 PM on Monday, March 23, 2015.

NEW BUSINESS:

Brannan Boulevard:

Mayor Wilkerson stated that she has received information that Gwinnett County will be replacing water lines in the city in 2017. Mayor Wilkerson expressed concern regarding the city paying \$30,000 or more to resurface Brannan Boulevard when the county will have to dig up the road to work on the water line. Mayor Wilkerson recommended retracting the RFP and hiring a company to correctly patch the potholes.

James Gillespie asked if the county would have to return the road to the condition it was before the water line work was done if the city were to have it resurfaced prior to the water line replacement. Mayor Wilkerson stated that they will only patch any damage. Mayor Wilkerson stated that the pothole repairs can be done for \$2000-2500 and in the mean- time there will be negotiations with the county to try to get them to replace Brannan Boulevard with a proper base after the water line construction is done since the road was installed without a base.

James Gillespie asked if the information from the county is reliable. Mayor Wilkerson answered that David Leonard of Precision Planning has received a letter about the water line replacement project. Mayor Wilkerson further explained that LMIG funds had been approved for the Brannan Boulevard resurfacing so Steve Sappington will put in a request to transfer the funds to the Rosewood resurfacing project.

Motion made by Trenton Arnold to withdraw the RFP for the resurfacing of Brannan Boulevard and to approve Mayor Wilkerson to contract with Great Northern Construction to have the potholes repaired. James Gillespie asked if it was necessary to get bids for the patching. Mayor Wilkerson answered that it is not necessary to bid the pothole repair.

James Gillespie seconded the motion. Arnold, Gillespie, Anderson and Jenkins voted in favor.

EXECUTIVE SESSION:

Motion made by Laurie Anderson to enter into Executive Session at 5:09 PM. Seconded by Linda Jenkins. Anderson, Jenkins, Gillespie and Arnold voted in favor.

**OFFICIAL MINUTES
CITY OF GRAYSON
SPECIAL CALLED COUNCIL MEETING
MARCH 23, 2015**

ATTENDANCE: Mayor Allison Wilkerson, Council members James Gillespie, Laurie Anderson, Linda Jenkins and Trenton Arnold. Laura Cone, City Administrator. Lee Thompson, City Attorney.

1. Discussion regarding a potential claim/litigation for car damage from Morgan Hall. No action taken.
2. Discussion regarding a potential real estate transaction. Lee Thompson explained the results of a title search conducted on the subject property. City Council directed Mayor Wilkerson to contact Rosalyn Brand regarding an easement deed.

Motion to adjourn Executive Session and reconvene the regular council meeting at 6:00 PM made by Laurie Anderson. Seconded by James Gillespie. Anderson, Jenkins, Gillespie and Arnold voted in favor.

ADJOURNMENT:

Motion to adjourn the regular council meeting at 6:00 PM made by James Gillespie. Seconded by Linda Jenkins. Anderson, Jenkins, Gillespie and Arnold voted in favor.

Laura Cone, City Administrator

Allison Wilkerson, Mayor